

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** John Paul II Academy

**Date of Administrative Review (Entrance Conference Date):** April 9, 2019

**Date review results were provided to the School Food Authority:** April 9, 2019

**SFA/Sponsor CNIPS Number:** 12243

**Review Month:** March

**Onsite Review Date:** April 9, 2019

**Schools Reviewed:** John Paul II Academy

**Reviewers:** Kim Wise

---

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

<input checked="" type="checkbox"/>	School Breakfast Program
<input checked="" type="checkbox"/>	National School Lunch Program
<input type="checkbox"/>	Fresh Fruit and Vegetable Program
<input type="checkbox"/>	Afterschool Snack
<input type="checkbox"/>	Special Milk Program
<input type="checkbox"/>	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

<input type="checkbox"/>	Community Eligibility Provision
<input type="checkbox"/>	Special Provision 1
<input type="checkbox"/>	Special Provision 2
<input type="checkbox"/>	Special Provision 3
<input checked="" type="checkbox"/>	N/A

3. Were any findings identified during the review of this School Food Authority?

A. Program Access and Reimbursement		
YES	NO	
<input checked="" type="radio"/>	<input type="radio"/>	Certification and Benefit Issuance

<input checked="" type="radio"/>	<input type="radio"/>	Verification
<input type="radio"/>	<input checked="" type="radio"/>	Meal Counting and Claiming

Finding(s) and Commendation(s)

« Commendations: FSD and staff are very passionate about feeding the children of John Paul II Academy delicious and nutritious meals.

FSD is eager to learn new things and open to new ideas.

Excellent meal service.

The SFA did not have a disclosure statement on file for employees that had access to student information in accordance with 7 CFR 245.6.

The SFA did not process household applications in compliance with 7 CFR 245.6(a). Applications did not have a determining officials signature, one source income was converted to annual income, and one application was dated 8/15 and not processed until 9/10; outside the 10 day window.

The SFA did not implement the verification process in accordance with 7 CFR 245.6(a). The verification request letter did not include a toll free number or that John Paul II Academy will accept collect calls for verification purposes. »

<b>B. Meal Pattern and Nutritional Quality</b>		
<b>YES</b>	<b>NO</b>	
<input checked="" type="radio"/>	<input type="radio"/>	Meal Components and Quantities
<input type="radio"/>	<input checked="" type="radio"/>	Offer versus Serve
<input type="radio"/>	<input checked="" type="radio"/>	Dietary Specification and Nutrient Analysis

Finding(s) and Commendation(s)

« The SFA did not serve meals to students that meet the meal pattern requirements for the appropriate age/grade groups on all meal service lines in accordance with 7 CFR 210.10 and 220.8. Per breakfast production records three meals were served without the required 1/2 cup fruit or juice. »

<b>C. School Nutrition Environment</b>		
<b>YES</b>	<b>NO</b>	
<input type="radio"/>	<input checked="" type="radio"/>	Food Safety

<input type="radio"/>	<input checked="" type="radio"/>	Local School Wellness Policy
<input type="radio"/>	<input checked="" type="radio"/>	Competitive Foods
<input type="radio"/>	<input checked="" type="radio"/>	Other

Finding(s) and Commendation(s)

Click here to enter text.

D. Civil Rights		
YES	NO	
<input type="radio"/>	<input checked="" type="radio"/>	Civil Rights

Finding(s) and Commendation(s)

Click here to enter text.